



## Level 3 Extended Diploma in Business

Location	Cheadle College
Course Type	College 16-18
Department	Business & Law
Start Date	Monday 2nd September 2024
Course Code	CFP-BU3N-1100

### Course Overview

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Our Business Level 3 BTEC Extended Diploma is designed to provide a highly specialist, work-related qualification across a range of business sectors.

With a business qualification, you can go into almost any kind of career. During your time studying this subject, you will learn the fundamentals of good business practice, preparing you to run your own company or successfully enter an established corporation. Many Business College and University graduates in the UK go on to careers in sectors like finance, HR, marketing and sales, while more experienced business practitioners often progress into consultancy.

### Course Requirements

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4 GCSE's at Grade 4 or above (including maths and/or English Language).

### What You Will Learn

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Students who take this course find it very useful because it gives them an understanding of business and because they enjoy coursework assessment as well as the examined based assessments. (2 Units have exams).

Well-qualified, highly experienced and enthusiastic Business Studies tutors will teach you. You will learn through a wide range of learning activities including class discussions, group presentations, business role-play, business visits, work experience, individual research and one-to-one tutorials.

## Assessment

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You will be assessed by a mixture of coursework (58%) which covers 13 units over the two years, an exam and controlled assessment (42%). The controlled assessment involves completing an assignment in exam conditions with support material. There will also be a finance exam during the January term.

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## Progression

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With further training or study, learners may progress into Business related careers such as accounting, administration, customer service, marketing, HR, IT personnel or sales.

## Career Options

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The skills you gain on a business management degree allow you to contribute to your employer's organisation quickly and effectively. Career opportunities following this course may include: Business adviser, Business development manager, Data analyst, Management consultant, Project manager, Risk manager, Human resources officer, Marketing executive, Retail manager, Sales executive or Urban designer

## Mandatory Units

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Mandatory Units for this course include: Finance, Sales techniques, Managing personal finance, How businesses operate, Customer relations, Business online

## Contact Details

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For further information please contact T: 0161 886 7070 or E: [info@trafford.ac.uk](mailto:info@trafford.ac.uk)

## Disclaimer

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Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.