

Level 3 Diploma in Principles of Management and Leadership (online)

Location	Online
Course Type	Adult
Department	Business & Law
Start Date	Monday 23rd September 2024
Duration	Full-time, 37 Weeks
Time	00:00 - 00:00
Fee	£ 724.00 You may be eligible for support with your tuition fees - please visit the college website - funding and finance page for further information
Course Code	XAP-XD3X-1900

Course Overview

The CMI Level 3 Diploma in Management and Leadership is ideal for individuals looking to take their first step into line management and for those who already have some management responsibilities.

Course Requirements

Level 2 qualifications in Literacy and Numeracy

What You Will Learn

This combined knowledge and competency-based qualification will build and develop new skills to enhance their management career.

- Develop your portfolio of essential management skills
- Take charge of your personal and professional development
- Get an in-depth understanding of what is expected of a manager
- Manage your team effectively
- Get a recognised qualification for your personal development

Assessment

Series of written assessments and presentations.

Progression

After completion of this qualification, and in line with career progression learners can continue to the following qualifications:

- ILM Level 5 in Management and Leadership

Career Options

This qualification is supported by employers, who agree that it provides skills and knowledge for individuals entering the management sector in roles including, but not limited to:

- Team leader
- Supervisor
- Project officer
- Shift manager
- Foreperson

Mandatory Units

Understanding Leadership

Understanding Recruitment and Selection of New Staff in the Workplace

Understanding Performance Management

Understand the Organisation and its Context.

Understand How to Lead Effective Meetings

Developing Own Leadership Capability Using Action Learning

Meeting Customer Needs

Leading Your Work Team

Managing workplace projects

Understanding Health and Safety in the Workplace

Understanding innovation and change in an organisation.

How to motivate and improve performance

Contact Details

For further information please contact T: 0161 886 7070 or E: info@trafford.ac.uk

Disclaimer

Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.