THE TRAFFORD & STOCKPORT COLLEGE GROUP

Minutes of the Resources Committee Meeting
held on Wednesday 21 February 2024 at 5.30 pm
via Microsoft Teams

Present:	Alison Hewitt	(Interim Vice Chairperson)
	James Scott	(Principal and CEO)
	Jill Bottomley	
	Graham Luccock	
	Ayo Oyebode	
	Louise Richardson	
	Jonathan O'Brien	
In Attendance:	Rebecca Clare	(Corporation Secretary
	Alison Duncalf	(Deputy Corporation Secretary)
	Dave Fitton	(Director of IT and Digital Services)
	Carmen Gonzalez-Eslava	(Deputy Principal)
	Michelle Leslie	(Vice Principal Corporate Services and Planning)
	Lyndsay Sheridan	(Director of Finance)
	Henry Taylor-Toone	(Chief Finance Officer)

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RES/01/24 **Election of Interim Vice Chairperson**

The Corporation Secretary (CS) took the chair in the absence of the Chairperson and Vice-Chairperson of the Committee. The CS advised that during the sabbatical of the Vice-Chairperson of the Committee members may wish to give consideration to the appointment of an Interim Vice-Chairperson.

Nominations to the position were invited. Alison Hewitt was the only nomination received.

There were no further nominations made by members and following due consideration it was unanimously resolved that the appointment of Alison Hewitt to the position of Interim Vice Chairperson, until the end of the current incumbent's sabbatical period or to the end of the academic year whichever was sooner, be duly approved.

RES/02/24 **Apologies for Absence**

The CS reported that apologies for absence had been received from Janet Grant. In the absence of the Chairperson there was agreement that the Interim Vice Chairperson take the chair for the remainder of the meeting.

It was noted that the Assistant Principal Planning, Funding and Performance was unable to attend the meeting.

Members further noted the sabbatical period of Jeremy Woodside as approved by the Board of the Corporation.

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RES/03/24 **Declarations of Interest**

There were no declarations of either direct or indirect interest in any of the meeting's business items.

RES/04/24 **Minutes of the Meeting held on 15 November 2023**

The minutes of the meeting were approved and accepted as a correct account of the meeting's proceedings.

RES/05/24 **Matters Arising from the Minutes**

The CS referred members to the pro forma actions arising from the minutes of previous meetings and it was noted that a number of matters arising had been completed or would be covered through the business items and/or were future actions.

The following matters were raised by members:

i) RES/74/23 – Matters Arising – Sustainability Strategy Outcomes 2022-2023 (RES/59/23)

The Deputy Principal (DP) confirmed that the information was available and that it would be circulated to members accordingly.

Action: Deputy Principal

ii) RES/74/23 – Matters Arising – Employee Resources Update – Exit Interviews

The Vice Principal Corporate Services and Planning (VPCSP) provided a verbal update in respect of employee matters inclusive of exit interviews and the following was highlighted:

- the recruitment of 30% more individuals compared to the same period the previous year
- that more effective recruitment processes were in place and there was quicker onboarding
- the previous year leavers stood at 15% which was slightly higher than the previous year but still less than the national average.
- recognition progress was positive but that there continued to be challenges in relation to pay and work load, as identified via exit interviews
- work had taken place around workload which had included the introduction of a Flexible Working Procedure
- a significant area of cost related to sickness cover noting however that sickness had decreased from 4.27% the previous year to 3.97 % for the first 6 months of the year.
- in conclusion a lot of activity had taken place with some "green shoots" emerging but there would continue to be challenges over the course of the year.

A member, with reference to staff turnover, asked as to how this compared to the previous year. The VPCSP responded that staff turnover had previously been lower but that this had been during Covid. It was suggested that the higher rate was

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consistent with a larger organisation. Assurance was further provided that the Group was not out of kilter with the wider sector.

A member commented that the Group was doing well in the circumstances and went on to enquire whether, in terms of the breakdown of individuals leaving the organisation, if there was a trend of long-term sickness for which more generally there was an upward trend. The VPCSP stated that long term sickness was not a significant issue but patterns across individual departments where it has been an increased issue would continue to be reported to and monitored by the Executive Leadership Team.

There were no further issues raised by members arising from the minutes.

RES/06/24 Terms of Reference of the Resources Committee

The CS referred members to the previously circulated report and the proposed updated Terms of Reference for the Committee.

There was confirmation that a review of the terms of reference of the Committee was undertaken as part of the business cycle to ensure that governance arrangements were appropriate and effective.

The Deputy Corporation Secretary (DCS) took members through the proposed changes and highlighted the following: -

- in relation to investments and borrowings, reference to the sources of monies from funding bids in relation to the Department for Education (DfE) and Office for Students (OfS) (2.7)
- to extend the terms of reference to include an annual review of the Group's Treasury Management Report (2.22)
- minor updates to the areas of oversight under the Human Resources section
- the frequency of meetings of the Committee
- clarity in relation to terms of office and the appointment of the Chairperson and Vice Chairperson.

Questions and comments were invited from members.

- It was suggested that with reference to 2.7 rather than referencing specific sources of funding a more generic overarching statement be utilised.

There were no further questions or comments from members and following due consideration it was resolved that the proposed Terms of Reference for the Committee, incorporating the above additional revision, be recommended to the Board of the Corporation for approval.

Action: Board of the Corporation

RES/07/24 People and Culture Strategy Mid-Year Review 2023-2024

There was confirmation that due to a scheduling issue a request had been made that this item be deferred for consideration until the next meeting of the Committee which was due to be held on 24 April 2024.

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Action: Director of Human Resources and Performance/Corporation Secretary

RES/08/24 **Management Accounts for the 5 months ending 31 December 2023**

The Director of Finance (DF) referred members to the previously circulated report and an update on the year to date and the current financial position of the Group as at 31 December 2023.

The following key issues were reported:

- the forecast EBITDA was down against budget at £2.065m versus £2.313m, an adverse variance of £248k
- financial health was showing as Good however should the EBITDA fall below 4% a Requires Improvement grading would prevail
- increased income via funding for High Needs learners was offset by increased pay costs for the additional staff needed and this had been included in the forecast
- the risks associated with apprenticeships enrolments and D-Locks with a current full year exposure of £678k of which it was forecasted that there would be a 50% reduction in the D-Lock risk
- progress was being made in relation to D-Locks and the expectation that following the completion of further work on the forecast a clearer picture would be presented to the next meeting of the Committee
- a pay award had been costed within the budget but staff costs would require close in-year management consistent with increased agency costs
- business reviews were taking place with all Heads of Departments to monitor performance
- the year to date over spend on non-pay required corrective action to mitigate the risk of falling into Requires Improvement with key areas of focus being Estates, Information Technology, Human Resources and Marketing
- some non-pay measures had been implemented to monitor certain areas of overspend with approval by exception
- the Group remains covenant compliant.

Questions and comments were invited from members.

- A member clarified that the D-Lock errors were largely associated with the draw down of funding.

  The Chief Finance Officer (CFO) stated that the fundamental issue related to on-boarding activity and that steps were being taken to replace the current paper system with an automated one. It was added however that there was a need to progress a measured introduction to avoid de-stabilisation of the current status quo.

- The member asked how long it was anticipated before the new system would be introduced.

  The CFO responded that it was anticipated that the automated on-boarding system would be in place for summer 2024. Moving forward it was stated that the impact on finances would be immediate but the impact on achievement and withdrawal rates would take some time to materialise. Assurance was provided that where automated systems had been adopted elsewhere in the sector an improved position had been seen.

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- A further member asked as to whether this issue was on the radar of the Digital Plan.

  The DF responded that it was not currently addressed within the Digital Plan but that discussions had commenced.

  Action: Director of Finance/Director of IT and Digital Services

  The DP added that whilst, in the previous year, there had been significant write-off of monies due to the complexities of the system this year a lot of time had been devoted to supporting employers and ensuring the correct paperwork and signatures were in place as well as making sure apprentices were on the right courses. The DP further confirmed that currently assessors were responsible for the signing up of apprentices and that moving forward there would be a small number of persons in place whose role will be to focus on the correct signing up and on boarding of apprentices until a more effective system was in place.

- With respect to the forecasted EBITDA, its downward trajectory and suggestion of borderline Requires Improvement (RI), a member questioned, how impactful the pay controls were expected to be and what the likelihood of falling into RI was.

  The CFO responded that there was a real risk of falling into RI although it was added that this in itself would not initiate intervention or other actions and that the Group could plan to take steps to return to Good. It was stated that the pay and non-pay issues were unlikely be to resolved until the position in respect of apprenticeships was known. The view was further expressed that whilst RI was a real threat there was comfort that the Group had remedial actions in place.

- The members asked as to whether the Committee should be flagging this concern to the Board of the Corporation.

  The PCEO offered some context stating that the Group was in a similar position the previous year with the slight difference being there was more security around income. It was stated that Adult Education Budget (AEB) overall was in much better position than 6 months ago, however, there was recognition that the apprenticeship position was very concerning. The view was further expressed that it felt like apprenticeships were costing the Group as much to deliver as the income being derived from them.

  The focus on non-pay was highlighted. It was suggested that whilst pay was considered to be largely under control it was recognised that any savings on pay impacted upon delivery and quality. In conclusion it was stated that RI was a real risk and that if action was not taken it would be likely to happen.

  The DF added that as part of the Period 6 position there was a need to undertake further work on Higher Needs (HN) but that it was believed that the overspend was likely to have decreased.

- A member asked whether the D-Lock position was nationwide.

  The DP responded that it was a nationwide issue stating that the government had identified apprenticeships as a priority but the surrounding system was very

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complicated and inhibited progress. The view was expressed that the process was very lengthy and neither employer friendly nor a priority for them.

- The member further asked as to the solution, whether it was known as to what was wanted and if lobbying of MPs was taking place.

  The DP confirmed that the Department for Education (DfE) was currently undertaking some work which was being trialed at a small number of colleges.

  The PCEO expressed the view that there was no quick solution adding that the DfE recognised the issues but kept adding further hoops. It was noted that the Association of Colleges (AoC) had made very clear the issues to the DfE in their meetings.

  It was suggested that there was a temptation, whilst awaiting a resolution, that the Group work with only large companies. Assurance was provided that the Group would continue to press the DfE on this issue.

- A member sought clarity over the impact in terms of funding and recruitment of apprentices

  The CFO responded that there was an impact in terms of both funding and recruitment, adding that it was within the control of the Group to decide its standards and the employers that it worked with.

Reference was made to the scheduled Governor Strategy Event taking place on 6 March 2024 and the need, moving forward, to explore and discuss further the Group's priorities.

Action: Board of the Corporation

The DF returned to the report and highlighted the cash position. It was noted that the Cheadle project was scheduled to commence in April 2024 for which £7m was designated. There was reiteration of the need for careful management of the cash balance, particularly when this cash was no longer on deposit, and that moving forward there would be a need for close oversight of payment processes and management of supplier expectations.

Clarity was provided that the Group should be holding cash balances of £3m.

The CFO reported that the Management Accounts were currently being redesigned and that for Period 6 a copy of both the current iteration and the new set would be circulated to members. It was noted that the presentation of the Accounts would move away from a mid, best and worst case scenario and that the focus would be upon key issues, the likelihood of them happening and the management of those issues. **There was confirmation that a copy of the new design of the Management Accounts would be shared with members for comment prior to their wider publication.**

Action: Chief Finance Officer

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There were no further questions or comments from members and following due consideration it was resolved that the Management Accounts for the 5 months ending 31 December 2023 be recommended to the Board of the Corporation for approval.

RES/09/24 Office for Students (OfS) and Department for Education (DfE) Capital Funding Update

The DF referred members to the previously circulated report and an update in relation to the capital monies awarded to the Group by the Officer for Students (OfS) Capital Grant; the Department for Education (DfE) Conditions Improvements; the DfE Energy Efficiency Grant; the HTQ Skills Injection Fund; T-Level Specialist Equipment; and RAAC respectively.

An update was presented in relation to each of the grants/funds and the following was highlighted:

- that the information provided related to the profile of spend up until 31 January 2024
- the requirements in place to submit returns to the funding bodies on an interim and/or yearly basis
- the monitoring that took place on a monthly basis to minimise clawback and the reinforcing of the parameters within which the various sources of capital spend could take place.

There was confirmation that reporting in respect of the Learning Skills Improvement Fund (LSIF) monies would not take place until the next reporting period.

The following was further highlighted:

- OfS Capital Grant

  There was confirmation that of the £1.7m grant to date £1.2m had been spent. Members noted that the Group was on course to utilise the grant as per the original timetable. It was further reported that the Group had been contacted by the OfS with a view to bringing forward some of its spending arising from which IT monies were being brought forward.

  In terms of the forecasted spend to the end of March 2024, the contribution to the CAVE immersive learning cube at Stockport (£60k) and curriculum staff laptops (£75k) were highlighted.

  It was noted that the annual report and third sampling of expenditure would take place in April 2024.

- DfE Condition Improvement Grant

  It was reported that of the £1,179k grant awarded to support investment in the Group's infrastructure and improvement of the condition of the college estate, £619k had been spent to date with the overall spend in relation to the development of the car park at Stockport expected to be in the region of £923k.

  There was confirmation that the next return was scheduled to be submitted by 30 April 2024.

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- DfE Energy Efficiency Grant

  There was confirmation that the capital allocation for the purposes of improving energy efficiency across the estate was being utilised to support boiler replacements (£200k) and a lighting control project (circa £100k). It was noted that to date £111k of the £471k allocation had been spent with the next return due by 30 April 2024.

- HTQ Skills Injection Fund

  It was noted that the grant funding was to support providers to build and create additional capacity to grow high quality higher technical education and raise the prestige of Level 4/5 provision including Higher Technical Qualifications (HTQs).

  There was confirmation that of the awarded funding of £268k (Capital) and £122k (Resource) the remaining balance was to be spent on CAVEs all of which would be fully utilised by end of March 2024

- T-Level Specialist Equipment

  It was reported that funding for the purchase of specialist equipment to support T level delivery had been received during March 2023. Following the Government announcement to delay the Catering T level indefinitely the monies had been returned (£52k).

  With respect to the Hair and Beauty (£40k) where the T level was not going ahead there had been no clawback and in relation to Creative and Design the deadline by which the grant must be spent had been extended to the end of December 2024.

- Reinforced Autoclaved Aerated Concrete (RAAC)

  The DF confirmed that the DfE had committed to fully reimbursing institutions for all RAAC related remedial work. There was confirmation that to date £345k had been spent on RAAC related works. It was noted that the commitment included the rental of portacabins at the Marple site at a yearly cost of £614k.

  The PCEO added that in respect of a long-term solution in relation to RAAC there would be grant funded support from the DfE.

  Clarity was provided by the DF that the terms and conditions specify that only capital works would be funded.

There were no questions or issues raised by members and after due consideration it was resolved that the Office for Students and Department for Education Capital Funding Update January 2024 be received and noted.

RES/10/24 Partner Subcontracting Mid-Year Update 2023-2024

The CFO, in the absence of Assistant Principal Planning, Funding and Performance, referred members to the previously circulated report and an update on the current position in relation to Group's Partner Subcontracting 2023-2024.

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The following areas of activity were highlighted:

- the internal audit scheduled to commence the following week in relation to subcontracting/partnerships work; and
- confirmation that there were no emerging risks to report in relation to partner subcontracting activity.

There was confirmation that subcontracted activity on ESFA funded study programmes for young people during 2023-2024 were taking place with Flixton Girls School, Carrington Riding School, Debut Academy of Performing Arts and Stockport County Football Club.

It was noted that the partnership arrangements with City in the Community (a legacy partnership from the merger with Cheadle and Marple Sixth Forms) would cease moving forwards.

The PCEO added that in relation to Flixton Girls School a proposal to cease the partnership had been initiated by the Board of the School. Members noted that the DfE had not favoured partnerships with school sixth forms for a number of years.

It was reiterated that the Group was committed to supporting the Flixton Girls School learners through their second year of study and that a business case would be submitted to the DfE accordingly. It was further stated that the Group would be supporting the school to ensure these learners have a range of options open to them.

In relation to the audit work a member suggested that it would be beneficial for the report arising to be shared with the Committee. This will be shared through the report of the Audit Committee to the Corporation.

The PCEO commented that, of particular note, within the audit report would be the guidance in relation to the future treatment of partnerships.

The Director of Finance (DF) added that there was also a need to revisit the information published on the Group's website to standardise the terms and technical information therein. There was confirmation that the updated information would be available by the summer of 2024.

Action: Director of Finance

It was reported that work was ongoing in relation to adult partnership arrangements, working with Working Wonders and Code Nation. There was confirmation that there was an expectation that targets would be met.

In relation to the HE partnership arrangement with OLC it was stated that there was also an expectation that the target would be met with additional recruitment activity taking place in term 2.

There were no questions or issues raised by members and following due consideration it was resolved that the Partner Subcontracting Mid-Year Update 2023-2024 be received and noted.

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RES/11/24 **Learner Numbers and Funding Update 2023-2024**

The CFO in the absence of Assistant Principal Planning, Funding and Performance (APPFP) presented a report which provided a summary update in relation learner numbers and predicted learner funding income.

The APPFP provided an updated position in relation to learner numbers and highlighted the following:

- ESFA (Education and Skills Funding Agency) Funding - 16 to 19 revenue funding

  It was advised that the 16-19 learner numbers currently stood at 107% of allocation and that moving forward the focus would be upon retention and achievement. The DfE allocation tool kit was also highlighted and the support it would provide in terms of the profile for the allocation to the Group for the following year including growth in student numbers and the impact upon associated income.

- 16-19 T Levels

  Recruitment in relation to 16-19 T Levels currently stood at 109 against an allocation of 187 with in-year clawback of circa £76k having been confirmed. There was confirmation that allowance had been made in the budget for this clawback.

- Adult Education Budget (AEB) (ESFA and Greater Manchester Combined Authority)

  It was reported that the to date there had been 6,827 enrolments processes on the system against an allocation of 10,043 for the 2023-2024 academic year. There was confirmation of a recruitment strategy for the remainder of the academic year.

- Apprenticeships

  It was advised that 289 new apprenticeship commencements had been recorded against a target of 686 learners. There was confirmation of the recruitment progress and a recruitment pipeline of 450 apprentices, with onboarding processes in place.

  In relation to those areas experiencing under recruitment and in pursuit of efficiency and financial prudence it was reported that there had been disestablishment or postponement of vacant positions for 2023-2024.

- Higher Education (HE)

  The CFO advised that 378 HE active learners were enrolled in the system against a planned target of 383 enrolments. It was further advised that the relationship with OLC Europe under a higher education partnership agreement continued to be in place with actual income achieved having yielded £111k.

- Advanced Learner Loans

  It was advised that with respect to Advanced Learner Loans 137 active learners had been enrolled against a target of 198. The impact of the Greater Manchester Combined Authority (GMCA) expansion of its free Level 3 course offerings was

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highlighted and the expectation that there would be an impact on the landscape of the Group's advanced learner loan engagement.

- Full Cost (Internal)

  It was reported that the initial target of 419 full cost enrolments had been exceeded with 532 enrolments having been processed.

Questions and comments were invited from members.

- Clarity was sought by a member in relation to full cost (internal).

  There was confirmation that this related to where individuals paid for their own course fees.

  The PCEO commented that in relation to modelling for next year and 16-19 ESFA funding it appeared that the loss of the tuition fund would not compensate for the increased requirements in relation to maths and English i.e. there would be no overall benefit.

There were no further questions or issues raised from members arising from the report and following due discussion and consideration it was resolved that the Learner Numbers and Funding update report be noted.

RES/12/24 Digital Annual Plan 2023-2024 Progress Update

The VPCSP referred members to the previously circulated report and information on the progress made against objectives and actions to make progress against the digital strategy including the delivery of the digital skills plan.

There was confirmation that progress against the plan was routinely monitored via the Information Governance Group (IGG) and that overall positive progress had been made against objectives. It was noted that that the accompanying paper placed emphasis on those areas that remained outstanding or in progress.

A summary of the progress against key areas was presented and the following was highlighted:

Digital for Students

- the improved position in terms of "line of sight"
- good progress had been made in establishing digital competencies for each subject area
- a digital week had recently taken place which aimed to embed subject specific digital skills capital funding receipts had enabled further digital investment to support students.

Digital for Staff

- progress had been made against each objective with the objectives being on track for completion in the summer
- steady progress was being made regarding the adoption of AI technologies.

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Universal Enablers

- due to the availability of capital funding opportunities, significant investment had been made in this area however the concerns around resources continued to be a key issue.

Infrastructure

- the Group's infrastructure had been impacted upon by the mergers however good progress had been made against targets to improve the IT infrastructure
- implementation of firewall solutions was taking place across all 5 campuses with a completion target of 31 August 2024
- replacement of the Wi-Fi at the Marple campus had been placed on hold pending the resolution of the RAAC situation
- during Covid there had been a windfall of low specification devices which were not fit for purpose and a replacement programme was underway
- in terms of the use of own devices by students there was a need for a clearer strategic view to be taken.

Information Governance

- further consideration was required regarding the ambition to achieve Cyber Essentials Plus (CE+) in 2024
- ESFA funding regulations had been updated with the requirement for an annual Cyber IT health check from a CREST accredited organisation and priority needed to be placed on this
- it was proposed that a review takes place to consider if the health check would provide the Group with an appropriate level of assurance given the practical challenge of blocking staff personal laptops from accessing college systems and also given that CE+ was not a funding requirement
- confirmation that CE+ was a pass or fail scenario and the health check outcomes would deliver a set of actions leading to the view that the health check was likely to be of more benefit at this time
- the suggestion that priority should be placed on Cyber Essentials (CE) and the health check with CE+ being revisited as part of the next Digital Strategy.

Development of the Digital Strategy 2024-2027

- confirmation that activities would be commencing to support the development of the next digital strategy.

  The IT Link Governor confirmed the extensive discussions that had taken place around the progress of the Digital Strategy.

Questions and comments were invited from members.

- A question was asked by a member in relation to students using their own devices and it was asked as to whether there was sufficient available equipment to meet the needs of students.

  The Director of IT and Digital Services (DITDS) responded that there was differing feedback from across the areas but added that in terms of the personal devices of students this did not come under CE. The VPCSP added that when feedback was

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received it was often in relation to the quality of the equipment received during Covid. There was recognition that moving forward there was a need for a sustainable model.

The DP expressed the view that a further challenge related to the increased requirement for assessment, part of which required students to have access to college laptops. It was indicated that a number of colleges had found that alongside increased assessment there had been a need to have dedicated laptops.

- A member sought clarity in relation to the position of the Group to AI, particularly around strategy and best practice.

  The DITDS responded that staff were developing their skills and using TeacherMatic, an AI assistant. It was further noted that a pilot in relation to the use of Microsoft 365 was also being investigated. There was recognition that plagiarism was a huge challenge and presented a number of grey areas at the moment.

  The DP added that a review of Access Polices had taken place as well as a lot of work with students to inform them of the consequences. The view was expressed that this continued to be a confusing area and a cautious approach was being adopted alongside the checking of the requirements of each of the awarding bodies.

  With regard to the Digital Entitlement of Students the DP commented that this was one of the strands of the Digital Strategy and that information had been provided to the Committee for information and context. It was confirmed that future reporting would take place to the FE Curriculum and Quality Committee.

There were no further questions or issues raised by members and following due consideration it was resolved that the progress update against the Digital Annual Plan 2023-2024 be received and noted with agreement that the cyber security priorities for 2023/24 should be amended to maintaining Cyber Essentials and undertaking the IT health check (as required by the funding regulations).

RES/13/24 **Accommodation Strategy Update**

The VPCSP referred members to the previously circulated report and an update on the significant capital projects (Cheadle and Stockport Car Park) in line with the previously agreed estates strategy. There was confirmation that a detailed report had been presented to the meeting of the Strategic Property Working Group held on 31 January 2024.

A summary was presented in relation to each of the projects:

Cheadle Project

- project costs remained at £27m of which £20m comprised grant funding
- the project was currently at design stage 5
- planning approval had been granted and the judicial review period had commenced
- project commencement conditions had been onerous which meant a start date of 15 April 2024 was now being cited with a completion date of 14 July 2025
- a letter of intent had been issued to enable Willmot Dixon (WM) to commence site enabling works

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- a proposed contract sum had been submitted and detailed analysis of the submission was in progress
- a design strategy meeting had taken place to confirm priorities for the refurbishment project within which an overall allowance of £1.3m (excluding VAT) was available for refurbishment
- the next stages would include completion of the judicial review period, the signing of the contract and agreement of the phasing for the other works.

Stockport Phase 3

- the Stockport car park was now in use
- final costs were due to be confirmed by the end of February 2024 however it was expected that they would be consistent with the October 2023 projected costs of circa £923k.

Reinforced Autoclaved Aerated Concrete (RAAC) – already covered

- there was agreement that reporting in respect of the project had been covered earlier in the meeting.

Member were reminded of the opportunity to join a tour of the Cheadle campus in advance of the commencement of the Governor Strategic Development event taking place on 6 March 2024.

There were no questions or comments from members and after due consideration it was resolved that the Accommodation Strategy Update be received and noted.

RES/14/24 Any Other Business

There were no matters raised under any other business.

RES/15/24 Date of Next Meeting

It was agreed that the next meeting of the Committee would be held at 5.30pm on Wednesday 24 April 2024 via Microsoft Teams.

The meeting ended at 7.15 pm